

## Secretary's Report for 2022-2023

As Secretary, my responsibilities include attending monthly meetings of the Executive, the AGM and any special meetings, recording the minutes, and making them available to the Executive and forwarding them to be posted on the Club's website once approved.

All Club bookings go through the Secretary whether rentals or meetings so we don't have overlapping events.

Additions/changes and resignations to membership go through the Secretary. They are presented to the Executive, new applications are posted for members to peruse and then approved by the Executive.

For 2022- 2023, we have the following additions/changes and retirements to membership.

### **New Members**

Don & Brenda Bauder (F) - August 2022	Jonathan Lissos (S)- June 2022
Gary & Alana Beemer (S) - October 2022	Laura Lucier & Bill Orawski (F) - September 2022
Warren Coombes & Teena-Lee Sherrer (S) - June 2022	Sue Markham (S) - October 2022
Nancy Cristofoli (S) - October 2022	Chris McCurdy (F) - October 2022
Peter & Erin Earls (S) - August 2022	Dean McDougall & Sasha Finley (F) - July 2022
Bachir & Rola Ghssoub (F) - June 2022	Sal Peralta (F) - October 2022
Robert Goodman (F) - September 2022	Leslie Omstead (S) - October 2022
Julie Hoy (S) - October 2022	Tenille Reimer (F) - September 2022
Jeongsoo & Sookhee Kim (F) - July 2022	Louis & Marthie Resendes (F) - October 2022
Andrew & Gianna Lawrance (F) - March 2022	Mike & Michelle Sealy (F) - November 2022
Derek & Christina Lawrence (S) - June 2022	Ian Stephens & Gina Lord (S) - August 2022
	Ludo Valette & Isabell Stein (F) - August 2022

### **Members Who Changed Their Status**

Dave & Lynn Bowring - Full to Social	Dave Prince - Full to Social
Vic & Tina Chepeka - Full to Social	Tom & Ilene Steinke - Full - Social

### **Retired Members**

Keith & Sharon Boehme - Full	Bob & Ellen Morrow - Full
Jeff Drouillard - Full	Vera Newman - Honorary (Died)
Seann Foote - Full	Margaret Ross - Honorary (Died)
Mike Fournier & Carol Perkes - Associate	Gerald & Bobbi Rupert - Full
Brian & Anne Fryer - Associate	Doug & Anita Snow - Full
Mike & Natalie Goodchild - Full	Dorothy Tidwell - Honorary (Died)
	Murray Walker - Associate (Died)

## **A SUMMARY**

Date	Full	Social	Associate	Honorary	Total
Nov 2021	44	7	21	9	81
Nov 2022	47	21	19	6	93
<b>POSSIBLE SCENARIOS</b>					
#1 If initiation was not removed & we didn't advertise, we could have been left with 36 Full Members. 11 retired /change status in 2022.	36	21	19	6	82
#2 In a few years, possibly 5 more members will retire/change status due to aging . That would leave 31 Full Members supporting the Club.	31	21	19	6	77

Looking at these figures, I would support removing Initiation Fees.

It is my responsibility to collect insurance information, dock requests, launch and haul out information to assist the Dock Committee while maintaining confidentiality.

The Secretary maintains confidential custody of passwords and login information.

Sympathy and get well cards are sent out to members from the Secretary.

It is the Secretary's responsibility to maintain the membership roster including names, membership status, addresses, phone numbers, seniority dates, etc. If you change any of your personal information, please inform me so you receive your billings, CIYC News, etc. Updated Rosters and Contact Information are posted on the Club's website under the heading "Members Only".

Archiving of pertinent Club documents is under the umbrella of the Secretary. I am also the Club Historian so many documents can be access through me.

The creation and distribution of all notices to members, the Executive and members of committees are done through the Secretary. In 2011, I started to publish CIYC News and much of that information is distributed through that communication.

Anne Cairoli still picks up the mail at the Post Office and makes sure that the mail gets to the appropriate person. Thank you, Anne.

Club records are now being stored on Google Drive. It is a slow process transferring all the information.

This will be my last year as Secretary so we will be looking for a replacement for next year. If you might be interested, please talk to me and I will share more of my responsibilities. I will also give support as needed.