



# CEDAR ISLAND YACHT CLUB

MONDAY, JANUARY 16, 2023

7:00 P.M.

## AGENDA

*EXECUTIVE MEMBERS MUST DECLARE A CONFLICT OF INTEREST  
BASED ON THE AGENDA OR ANYTHING OCCURRING DURING THE MEETING*

### 1. Approval of Agenda

### 2. Approval of the Minutes of the Executive Meeting for December 21, 2022

### 3. Reports Received

a) Commodore\*

b) Adult Sailing\*

c) Youth Sailing

i. Youth Sailing Budget Report

Gross Income - \$34,900 all sources

Expenses           \$13,000 wages  
                          12,000 all other expenses

Net to Club           9,900 This is conservative

ii. Mike and I delivered boats to Oakville for repair and picked up an Outboard from OSA. We stopped for lunch \$30. I forgot to get a bill. Can I expense it or am I out of luck

### 3. AGM

a) Outstanding from last meeting which could effect the budget

i) New shed - was a payment made in 2022?

ii) Restructuring of Fees

iii) Quote for the fence in Shark Alley - Mike

iv) John Bedford's report on floating docks

v) Social Events - All social events must have a minimum of 25% profit, merchandise 20% and education to cover the cost of material. Is this to be a Policy?

vi) Changes to the Bylaws, Policies and Procedures\*

b) Reports Not Received for the AGM as of January 14 @ 4:30 pm

i) Docks (2022 & 2023)

c) Treasurer/Budget

i) Profit and Loss\*

ii) Report and Notes to the Financials\*

iii) Budget 2022-2023\*

iv) Treasurer's Report\*

v) Based on the Treasurer's Report - Change in Application Process

A candidate for Full or Social Membership shall, if they know a CIYC member, provide the name of the Member who is willing to mentor them. If not, a Member will be assigned by the Executive to mentor the member for the first year. The application, along with the prescribed initiation membership fee in the case of

Full Membership, may be submitted to any member of the Executive **or by e-transfer to the Treasurer**. That Executive member is responsible for forwarding the application to the Secretary and **ensuring the initiation the appropriate membership fee has been submitted cheque** to the Treasurer. **Please refer to Prorating of Fees 9e).**

**Note:** Prorating of Fees will have to be adjusted.

- d) Agenda  
Format for the Agenda for the AGM\*

**4. Miscellaneous**

- a) Doug & Joanne Plumb - Social to Full
- b) Commodore's Ball - who to invite
- c) Ontario Trillium Foundation Grant Meeting\*
- d) Hiring a bookkeeper
- e) Survey to Membership asking which department they would like their name under
- f) Cement pad for storage space

**5. New Business**

NEXT MEETING -

*(\*denotes attachments)*

ADJOURNMENT

Responsible	Meeting Date	ACTION/TASK LIST	Due Date
Executive	Nov. 2/20	Work on ways to increase membership	Ongoing
Executive	Jan 11/21	Ways of creating more dockage	Ongoing
Dock Committee	AGM 2021	A couple of outlets do not work at the docks.	ASAP
Dock Committee	AGM 2021	Replace wooden slates on dock with metal plate	ASAP
Docks	Oct 5/21	Pull post at Dock #27 and the one between Mike & Frank's Dock	As soon as Gord gets ahold of Butch Coby
Kristyn/Paul	Dec 6/21	Set up separate bank account for Youth Sailing	On hold
Rachel, Paul, Frank	Jan 2022	Limited Liability for Adult & Youth Sailing	
Paul/Frank	May 30/22	Ontario Sailing - deal from Suzuki Canada to allow yacht clubs to purchase outboards at a reasonable price.	When it happens
Executive		Review structure and make up of the executive	
Executive		Review two year probationary memberships for members that joined starting in 2022.	Ongoing
Docks		Revamp mast racks to accommodate larger boats for Paddle Pass Program	ASAP

Paul		Charitable Donations - Sail Canada	ASAP
Docks		Purchase of kayak launch system and rack	ASAP
Beth		Members that have not been introduced to the Executive & Orientation - Marcy Fogal, Derek & Christina Lawrence, Laura Lucier & Bill Orawski, Teena-lee Sherrer & Warren Coombs, Tennile Reimer	
Sandy		Bob & Lee Gurr CIYC Founders Award	Nominees in February
Mike	Dec 5/22	Talk to neighbour about fence in Shark Alley	ASAP
Property	Dec 5/22	Clean Marine	ASAP
Officers/Beth	Dec 21/22	List of members on committees	February meeting
Beth	Dec 21/22	Put Grants on February Agenda for discussion - Paul	February meeting
Paul	Dec 21/22	Safe Sport Package - Paul	February meeting

RESPONSIBLE	STANDARD OPERATING PROCEDURES	WHEN	COMPLETED
Secretary	Send letter to residence on Lorna Street	Annually	√
Commodore/Secretary	Register Officers of the Club with Not-for-Profit Organization	Annually	√
Vice-Commodore	Send out the reciprocal letter to ILYA	Annually	√
Commodore/Secretary	Updated Membership Information with Ontario Sailing	Annually	√
Property/Health & Safety	Inspect fire extinguisher	Annually	√
Docks	Annual Service and Inspection of the Gin Pole	Annually	√
Race	Annual notification to Coast Guard regarding race markers		√
Treasurer	Update the Maintenance of the Club Channel, section 3.04(b) of our Operating Agreement with Catalina Cove every 10 years	June 2032	√
Commodore/Vice-Commodore/Member at Large	Form a Nominating Committee in August and inform Members by September 1st - See Nominating Committee under the Bylaws - Copy of agreement is on the Drive/Legal/Catalina	August	√
Dredging	Update the 5 year plan for Little Toot with Melton's	Annually	√
Health & Safety/Docks	Inspect docks in the Spring	Annually	√
Rachel & Paul	Strategic Plan - Every Five Years	2027	√

Executive	Mayor's Golf Tournament	September	
Executive/Social	Hold Open House each year		√
Executive	Review two year probationary memberships for members who joined starting in 2022.	Ongoing	