



CEDAR ISLAND YACHT CLUB

MONDAY, DECEMBER 5, 2022

7:00 P.M.

AGENDA

*EXECUTIVE MEMBERS MUST DECLARE A CONFLICT OF INTEREST
BASED ON THE AGENDA OR ANYTHING OCCURRING DURING THE MEETING*

1. **Introduction of New Members**

Mike & Michelle Sealy

2. **Approval of Agenda**

MOTION: That the agenda be approved for the meeting of December 5, 2022.

3. **Approval of the Minutes of the Executive Meeting for November 14, 2022**

4. **Reports**

a) **Commodore** - Sandy Wright

- i) Report*
- ii) Strategic Plan*
- iii) Commodore's Strategic Goals & Vision for 2023
- iv) Strategic Plan for each area of the Club (Strategic Goals & Forms sent to Executive)
- v) Increase prices for merchandise
- vi) Our neighbour, Colin's fence
- vii) Town Agreement
- viii) Operations Manuals
- ix) Bob & Lee Gurr's Founders Award Committee

b) **Treasurer** - Kristyn Pearce

- i) Report*
- ii) Balance Sheet*
- iii) Profit & Loss*
- iv) Draft Budget for 2022-2023*

c) **Secretary** - Beth Graham

- i) Reports and information for AGM - submit on or before December 26th

d) **Adult Sail Director** - Frank Foote

- i) Report*
- ii) Adult Sailing Operation Manual*

e) **Dock Director** - Mike Lippmann

f) **Dredging Director** - Walter Cooper

g) **Property Director** - Lloyd Ayotte*

Unfortunately, I have to attend a funeral in Sudbury on Monday. So, I will not be at the meeting. However, I prepared a draft budget proposal based on the only information that was passed onto me from the previous Property Officer. That information which I added a 7% inflationary cost to, was from the year 2020. Once I obtain a copy of last year's Profit and Loss statement I will redo it with more realistic numbers. Please see the attachment. Thanks, Lloyd

h) **Race Director** - John Blackwood

i) **Youth Sailing** - Paul Cairolis*

i) Report*

ii) Clean Marine*

5. **Miscellaneous**

a) Associate Member Policy Proposal*

b) ONCA Bylaws & Letter to the Membership*

c) List of Committee Members - 14e - "Office shall establish a Committee made up of at least three (3) members of the Club"

d) Outstanding Issues on the Agenda for the AGM

i) Restructuring of Fees

ii) Right of Way Agreement with the Town

6. **Action/Task List Review**

7. **New Business**

NEXT MEETING - Monday, December 19th

(*denotes attachments)

ADJOURNMENT

Responsible	Meeting Date	ACTION/TASK LIST	Due Date
Executive	Nov. 2/20	Work on ways to increase membership	Ongoing
Executive	Jan 11/21	Ways of creating more dockage	Ongoing
Dock Committee	AGM 2021	A couple of outlets do not work at the docks.	ASAP
Dock Committee	AGM 2021	Replace wooden slates on dock with metal plate	ASAP
Docks	Oct 5/21	Pull post at Dock #27 and the one between Mike & Frank's Dock	As soon as Gord gets ahold of Butch Coby
Kristyn/Paul	Dec 6/21	Set up separate bank account for Youth Sailing	On hold
Rachel, Paul, Frank	Jan 2022	Limited Liability for Adult & Youth Sailing	
Paul/Frank	May 30/22	Ontario Sailing - deal from Suzuki Canada to allow yacht clubs to purchase outboards at a reasonable price.	When it happens
Executive		Review structure and make up of the executive	

Beth		<ul style="list-style-type: none"> • “Commodore’s Duties - An exit and entry interview with members.” • New description of Social Membership - See Minutes of August 8/22 • Strategic Plan • Change in Initiation Fees • Associate Membership • ONCA 	Next AGM or include in ONCA
Executive		Review two year probationary memberships for members that joined starting in 2022.	Ongoing
Gord		Revamp mast racks to accommodate larger boats for Paddle Pass Program	ASAP
Paul		Charitable Donations - Sail Canada	ASAP
Docks		Purchase of kayak launch system and rack	ASAP
Beth		Members that have not been introduced to the Executive & Orientation - Marcy Fogal, Derek & Christina Lawrence, Laura Lucier & Bill Orawski, Teena-lee Sherrer & Warren Coombs, Tennile Reimer	
Sandy		Bob & Lee Gurr CIYC Founders Award	Nominees in February

RESPONSIBLE	STANDARD OPERATING PROCEDURES	WHEN	COMPLETED
Secretary	Send letter to residence on Lorna Street	Annually	√
Commodore/ Secretary	Register Officers of the Club with Not-for-Profit Organization	Annually	√
Vice-Commodore	Send out the reciprocal letter to ILYA	Annually	√
Commodore/ Secretary	Updated Membership Information with Ontario Sailing	Annually	√
Property/Health & Safety	Inspect fire extinguisher	Annually	√
Docks	Annual Service and Inspection of the Gin Pole	Annually	√
Race	Annual notification to Coast Guard regarding race markers		√
Treasurer	Update the Maintenance of the Club Channel, section 3.04(b) of our Operating Agreement with Catalina Cove every 10 years	June 2032	√
Commodore/ Vice-Commodore/ Member at Large	Form a Nominating Committee in August and inform Members by September 1st - See Nominating Committee under the Bylaws - Copy of agreement is on the Drive/ Legal/Catalina	August	√
Dredging	Update the 5 year plan for Little Toot with Melton’s	Annually	√

Health & Safety/ Docks	Inspect docks in the Spring	Annually	√
Rachel & Paul	Strategic Plan - Every Five Years	2027	√
Executive	Mayor's Golf Tournament	September	
Executive/Social	Hold Open House each year		√
Executive	Review two year probationary memberships for members who joined starting in 2022.	Ongoing	