



CEDAR ISLAND YACHT CLUB

MONDAY, SEPTEMBER 11, 2023

7:00 P.M.

AGENDA

*EXECUTIVE MEMBERS MUST DECLARE A CONFLICT OF INTEREST
BASED ON THE AGENDA OR ANYTHING OCCURRING DURING THE MEETING*

1. Introduction of New Members to the Executive

Social Members - Melissa Somerville, Chris Perdue & Stephanie Swatkow, Gary & Nancy Hillier, Leane Malone, Chris Stanson, Tammy & Steve I'Anson and Dave & Esther Campbell

Full Members - Jordan & Trish Durocher, Carol & Angelo Scebba, Ken & Cris Robertson, Carolyn Hardy and Doug Hennessy, Robert Goodman, Nancy Cristofoli,

2. Approval of Agenda

3. Approval of the Minutes of the Executive Meeting for June 8, 2023 and August 21, 2023

4. Reports

a) Commodore

- i) Nomination Committee
- New Organization Chart*
- ii) Offering Social Members subcommittee positions
- iii) Director to post work hours available in CIYC News
- iv) Work Hours- Exempting members
- Directors to sign off of work done
- Letter/email from Carol Scebba, Carolyn Hardy, Jonathan Lissoos, Doug Hennessy
- v) Review probationary members

b) Treasurer

- i) Report
- ii) Profit & Loss
- iii) Bottle of wine for accountant
- iv) Define duties of the Treasurer, Bookkeeper, Accountant, Cashier
- v) Hiring a bookkeeper

c) Secretary

- i) Accept Mike & Christina Marcon, Lauren & Alex Lori, Matt & Melissa Lamb, Emmanuelle Richez & Alexandr Lanoszka and Celine Lucky as free Social Members until October 31, 2024.
- ii) Change of Membership
- Doug & Joanne Plumb Full to Associate
- Carolyn Hardy - Full to Social
- Jonathan Lissoos - Social - resigning
- iii) Contact Social Members whose free membership is up October 31/23
- iv) We have not been assigning new members mentors.
- v) Use of the Club Facilities
- Mary Coppola-Kir, yoga classes Tuesday 4:30 - 5:30 and Thursday 6 - 7 pm
- Marcy Fogal, Book launch meet and greet - Wednesday, October 4t

d) Adult Sail Director

More details for graduates of Basic Cruising using boat, i.e. who is responsible for cleaning it? If it is not cleaned what happens? Has insurance company been informed?

- e) Dock/Race Director
 - i) Tenille Reimer's boat
 - ii) DMC quote for electrical at docks
 - iii) Weather tight box at gin crane to house the drill, etc.

- f) Dredging Director
 - i) Painting Little Toot
 - ii) Decal for Little Toot*

- g) Property
 - i) Weeds - contractor
 - ii) Commercial dishwasher, new cabinets
 - iii) Key for new shed - what is stored in the shed - tables and chairs?
 - iv) Locked mail box for the Treasurer
- h) Youth Sailing Director

5. Miscellaneous

- i) Labour Day Regatta Social Report*
- ii) Rachel - send updates to Don Bauder for the website for Grey Haired Cup Race, etc.

6. New Business

NEXT MEETING -

*(*denotes attachments)*

ADJOURNMENT

Responsible	Meeting Date	ACTION/TASK LIST	Due Date
Executive		Review two year probationary memberships for: Marcy Fogal (Mar 7/22) - S Andrew & Gianna Lawrance (Mar 7/22) - F Bachir & Rola Ghssoub (June 23/22) - F Derek & Christina Lawrence (June 23/22) - S until Oct 31/23 Jonathan Lissoos (June 23/22) - S Todd & Sarah Johnson (June 27/22) - F Dean McDougall & Sasha Finley (July 11/22) - F Jeongsoo & Sookhee Kim (July 11/22) - F Pete & Erin Earls (Aug 8/22) - S Ian Stephens & Gina Lord (Aug 8/22) - S Ludo Valette & Isabelle Stein (Aug 8/22) - F Don & Brenda Bauder (Aug 13/22) - F Tenille Reimer (Sept 12/22) - F Robert Goodman (Sept 20/22) - F Gary & Alana Beemer (Oct 20/22) S until Oct 31/23 Nancy Cristofoli (Oct 20/22) S until Oct 31/23 Julie Hoy (Oct 20/22) - S Sue Markham (Oct 20/22) - S Leslie Omstead (Oct 20/22) - S Sal Peralta (Oct 20/22) - F Louis & Marthie Resendes (Oct 20/22) - F Chris McCurdy (Oct 22/22) - F Mike & Michelle Sealy (Nov 14/22) - F Chris Stanson (May 19/23) - S Tammy & Steve I'Anson (May 19/23) - S Dave & Esther Campbell - (May 26/23) - S (Until Oct 31/24) Carolyn Hardy (June 8/23) - F Doug Hennessy (June 26/23) - 7 Melissa Somerville (June 26/23) - S Chris Perdue & Stephanie Swatkov (June 26/23) - S Gary & Nancy Hillier (July 20/23) - S Jordan & Trish Durocher (July 20/23) - F Carol & Angelo Scebba (July 20/23) - F Leane Malone (May 19/23) - S (Until Oct. 31/24) Ken & Cris Robertson (August 14, 2023) -F	Beginning of each year
Adult Sailing/ Youth Sailing/ Secretary		Contact Social Members (free) whose memberships are up October 31/23 - Derek & Christina Lawrence, Gary & Alana Beemer, Nancy Cristolfoli, Dave & Esther Campbell, Leane Malone, Tammy & Steve I'Anson,	
Dock Committee	AGM 2021	A couple of outlets do not work at the docks.	ASAP

Docks		Revamp mast racks to accommodate larger boats for Paddle Pass Program	ASAP
Lloyd/Warren/ Beth		Introduce to Executive and orient new members. See orientation list.	ASAP
Walter		Up date memorial plaques - Liz Norris (Jan 22),	Ongoing
Mike	Feb 6/23	Quote for fence in Shark Alley	For next year's budget
Executive	Feb 6/23	Executive Members who have completed Safe Sport - Paul Cairoli, Walter Cooper, Frank Foote, Beth Graham, Mike Lippmann, Lloyd Ayotte	ASAP
Lloyd Ayotte	March 13/23	Booklet for recording food served at Club events	ASAP
For 2024 Executive & items for next AGM	Aug 21/23	<ul style="list-style-type: none"> • Contact Tim Blanchard, Surf Culture Canada • Youth & Adult Sailing to become separate, have own account (Membership Approval needed) • Treasurer to find a bookkeeper (Membership approval needed) • Floating docks - not feasible - plan for docks (dock posts, etc) • Add to B,P & P - Graduates of the Basic Cruising, who have joined as Social Members, can use one of the Club training boats for day sailing upon request and approval by the Adult Sailing School Director. A fee of \$25 per 4 hour session will be billed to the member's account. 	

RESPONSIBLE	STANDARD OPERATING PROCEDURES	WHEN	COMPLETED
Executive/ Warren	Orientation of new members	Monthly, if we have new members	
Secretary	Send letter to residence on Lorna Street	May	
Commodore/ Treasurer	Register Officers of the Club with Not-for-Profit Organization	Following ratification of the Executive at the AGM	
Vice-Commodore	Send out the reciprocal letter to ILYA	April/May	
Commodore/ Secretary	Updated Membership Information with Ontario Sailing	Annually	
Property/Health & Safety	Inspect fire extinguisher	Annually	
Docks	Annual Service and Inspection of the Gin Pole	Before launch	
Race	Annual notification to Coast Guard regarding race markers	May	

Treasurer	Update the Maintenance of the Club Channel, section 3.04(b) of our Operating Agreement with Catalina Cove every 10 years - Copy of agreement is on the Drive/ Legal/ Catalina	Completed in June 2022	√
Commodore/ Vice- Commodore/ Member at Large	Form a Nominating Committee - See Nominating Committee under the Bylaws	July/August	
Dredging	Update the 5 year plan for Little Toot with Melton's	Annually	
Health & Safety/ Docks	Inspect docks in the Spring	Spring	
Rachel & Paul	Strategic Plan - Every Five Years	Completed 2022	√
Executive	Mayor's Golf Tournament - donate club shirt	September	
Executive/Social	Hold Open House each year	June	