



CEDAR ISLAND YACHT CLUB

MONDAY, MARCH 13, 2023

7:00 P.M.

MINUTES

*EXECUTIVE MEMBERS MUST DECLARE A CONFLICT OF INTEREST
BASED ON THE AGENDA OR ANYTHING OCCURRING DURING THE MEETING*

Attendee's: Sandy Wright, Kristyn Pearce, John Blackwood, Walter Cooper, Paul Cairol, Frank Foote, Lloyd Ayotte & Mike Lippmann (recorded minutes)

Absent: Beth Graham

1. Approval of Agenda – Motion – That the agenda for Monday March 13th 2023 be approved - W. Cooper/J. Blackwood – Carried
2. Approval of Minutes – Motion – That the minutes of the Executive Meeting for February 6th 2023 be approved – L. Ayotte/W. Cooper – Carried

3. Reports

a) Commodore Report

Succession planning submissions – none

Implementation of Strategic Plan 2023 – Tabled to next meeting.

Delegation of jobs to members: Sasha Finley to take on Safety Officer, Warren Ritchie to train. Concern raised about being cautious to ensure we slot appropriately qualified people into jobs. Widely agreed that this should be the course of action.

Insurance for CIYC Sailing Adventure – Confirmed that this new layout is OK with Skippers Plan – confirmed by Rachel Park. Concern raised (by Walter) who gets the Social Membership being offered? Difference between IGSA and this (CIYCSA) is the IGSA was deemed a commercial venture by the Insurance Industry, this now ensures that all participants have a form of “membership” in CIYC.

ONCA – Walter & Rachel to discuss further.

Survey to be sent out to members I.E. Succession plan...Beth?

Commodores Ball Tickets...a number of responses but as of the meeting no hard number yet.

Sail Past/Blessing of the Fleet – Saturday June 24th 2023 – Details to follow.

Social Member Brainstorming – Social members should be getting value for their money – could they set up some social events themselves? Proposed meeting with some of the social members to get their ideas.

b) Vice Commodore

Insurance for Food – As per Health Unit guidelines any food that we serve at an Official Event needs to be traceable to who made it, where it came from, etc., To avoid an issue we will need to post signs that all food served is not inspected, however we should get into the process of recording any food being served at all club events in a book left on site for that purpose. Lloyd will look into providing that.

c) Treasurer

Outstanding Accounts/Resignations – Bill Orawski & Laura Lucier has dropped their membership due to Laura's unhappy experience at the AGM. Warren Coombs & Teena-Lee Sherrer and Rob & Jyllian Mackie – Motion to note their resignations regardless of O/S Accounts. – W. Cooper/L. Ayotte

Kimberly Juras has paid her balance owing minus the \$25 late fee – it was agreed that she would be invoiced the late fee until she has paid in full.

Kristyn will send a letter to the resigning members that we have noted their resignations.

Executive names have not yet been submitted to Not For Profit as the web site is still down.

d) Secretary

Clubhouse booking – Shelley Lamoureux – Saturday - May 13th 2023 – all OK no conflicts or opposition brought up.

Resignations – dealt with under Treasurer Report

e) Adult Sail

June class is full

Working on filling July class

Working on possible ASA Recognition course – ASA is the US Sailing courses

Looking to offer the Pleasure Craft Operators Card (PCOC) program as well through our ALTS

Looking to also teach the VHF Radio Course although Power Squadron does teach it.

Application has been revised – New Rate is \$535.00 + HST (\$604.55) Keelboat Basic \$315.00 + HST (\$355.95). Refund policy has been clarified – for more details see CIYC Website.

f) Docks

Ray Manning dock request – as of this meeting Dock Officer did not know who Ray Manning is? Will look into it.

Launch is all set for Saturday - April 29th 2023 – Moir Crane will supply 2 cranes for front and rear lot launching.

It was requested of the Dock Officer to proceed with ordering the Kayak Launch system so we could have it for this season.

g) Dredging

Nothing to report at this time

h) Property

2nd shed is being dealt with, Lloyd is getting pricing firmed up.

Working on the Clean Marine program – Lloyd has picked up appropriate containers for disposal of Antifreeze, Engine Oil, etc., these will be located behind the dumpster area.

Club House Cleaning – Lloyd is going to assemble a list of duties that need to be performed so we can allocate approximate hours needed for the tasks.

Open House Planned for June 4th – will have to have a property clean up day before then to ensure the property is looking its best.

Lloyd will confirm with Woody the Grass Cutting contract and negotiate an appropriate fee for service.

i) Youth Sail

As of this meeting there are only 2 spots remaining and we have a small waiting list for certain weeks of the program.

Sue B. is looking for access from the Treasurer to Google Pay to be able to allocate expenses appropriately

Inflatables are repaired (2 of the 3 deemed economically feasible) and will be picked up by M. Lippmann & P. Cairoli in the near future. The unrepaired RIB will be offered to club members along with a 9.9HP Outboard (both deemed surplus) at a price to be determined at the next Youth Sail Meeting.

The Committee is looking at developing a Junior Sailor Membership in the future.

Town of Kingsville will be forwarding their Grant monies to us in the near future - \$2,500.00

Trillium Grant Application – Youth Sail Committee would like to be responsible for writing their own grant application going forward.

4. Miscellaneous

Dock Replacement Committee – J. Bedford was looking for existing dock measurements – Mike will look and see what is on file.

New Anchoring Regulations – this has been dealt with by Ontario Sailing and the Government is going back to the drawing board with them as it would have made anchoring recreationally almost impossible anywhere in the province.

5. New Business

Sandy will send out information about strategic plan meeting sometime in April

Next meeting – Monday April 3rd 2023

Meeting Adjourned Motion – W. Cooper

Responsible	Meeting Date	ACTION/TASK LIST	Due Date
Dock Committee	AGM 2021	A couple of outlets do not work at the docks.	ASAP

Executive		Review two year probationary memberships for: Don & Brenda Bauder (Aug 13/22) - F Gary & Alana Beemer (Oct 20/22) S until Oct 31/23 Nancy Cristofoli (Oct 20/22) S until Oct 31/23 Pete & Erin Earls (Aug 8/22) - S Marcy Fogal (Mar 7/22) - S Bachir & Rola Ghssoub (June 23/22) - F Robert Goodman (Sept 20/22) - F Julie Hoy (Oct 20/22) - S Todd & Sarah Johnson (June 27/22) - F Jeongsoo & Sookhee Kim (July 11/22) - F Andrew & Gianna Lawrance (Mar 7/22) - F Derek & Christina Lawrence (June 23/22) - S until Oct 31/23 Jonathan Lissoos (June 23/33) - S Sue Markham (Oct 20/22) - S Chris McCurdy (Oct 22/22) - F Dean McDougall & Sasha Finley (July 11/22) - F Sal Peralta (Oct 20/22) - F Leslie Omstead (Oct 20/22) - S Tenille Reimer (Sept 12/22) - F Louis & Marthie Resendes (Oct 20/22) - F Mike & Michelle Sealy (Nov 14/22) - F Ian Stephens & Gina Lord (Aug 8/22) - S Ludo Valette & Isabelle Stein (Aug 8/22) - F	Beginning of each year
Docks		Revamp mast racks to accommodate larger boats for Paddle Pass Program	ASAP
Docks		Purchase of kayak launch system and rack by April 30	ASAP
Lloyd/Warren		Members that have not been introduced to the Executive & Orientation - Marcy Fogal, Derek & Christina Lawrence, Tennile Reimer, Sal Peralta, Bob Goodman	
Officers/Beth	Dec 21/22	List of members on committees	April meeting
Walter		Up date memorial plaques - Liz Norris (Jan 22),	Ongoing
Sandy	Jan 16, 2022	Survey to Member - Skills Inventory	ASAP
Executive		Mayor's Golf Tournament - t-shirt, hat, etc. for door prize	September
Mike	Feb 6/23	Quote for fence in Shark Alley	ASAP

RESPONSIBLE	STANDARD OPERATING PROCEDURES	WHEN	COMPLETED
Executive/ Warren	Orientation of new members	Monthly, if we have new members	
Secretary	Send letter to residence on Lorna Street	May	
Commodore/ Treasurer	Register Officers of the Club with Not-for-Profit Organization	Following ratification of the Executive at the AGM	

Vice-Commodore	Send out the reciprocal letter to ILYA	April/May	
Commodore/Secretary	Updated Membership Information with Ontario Sailing	Annually	
Property/Health & Safety	Inspect fire extinguisher	Annually	
Docks	Annual Service and Inspection of the Gin Pole	Before launch	
Race	Annual notification to Coast Guard regarding race markers	May	
Treasurer	Update the Maintenance of the Club Channel, section 3.04(b) of our Operating Agreement with Catalina Cove every 10 years - Copy of agreement is on the Drive/ Legal/ Catalina	Completed in June 2022	√
Commodore/Vice-Commodore/Member at Large	Form a Nominating Committee - See Nominating Committee under the Bylaws	July/August	
Dredging	Update the 5 year plan for Little Toot with Melton's	Annually	
Health & Safety/Docks	Inspect docks in the Spring	Spring	
Rachel & Paul	Strategic Plan - Every Five Years	Completed 2022	√
Executive	Mayor's Golf Tournament - donate club shirt	September	
Executive/Social	Hold Open House each year	June	