



CEDAR ISLAND YACHT CLUB

MONDAY, MAY 1, 2023

7:00 P.M.

AGENDA

*EXECUTIVE MEMBERS MUST DECLARE A CONFLICT OF INTEREST
BASED ON THE AGENDA OR ANYTHING OCCURRING DURING THE MEETING*

1. Approval of Agenda

2. Approval of the Minutes of the Executive Meeting for April 3, 2023

3. Insurance discussion

- Rachel Park & Rene Selberg - 7:30 pm

- These are the issues to review - Rachel*

- See the end where Brent offers to zoom in. Please let me know if you want this or would prefer to have a subcommittee zoom in later after Monday's meeting.
- I cannot see a quote for property, but maybe I am missing this. I do see a quote for directors and officers insurance.*

4. Miscellaneous - Rachel Park

- i) Cedar Island Sailing Adventure
- ii) Christmas House Tour in November 18, 19 - Joan Clark

5. Reports

a) Commodore*

- i) Current insurance issues/concerns will be shared by Rachel Park. She is not interested in dealing with insurance. We will interview Rene Selberg regarding his interest and experience with insurance. Krysten needs help with insurance and if we decide to move forward with having one person that will help with continuity and staying current with our Club needs.
- ii) New Dock Committee*
- iii) Discuss Launch Pass: how and where do we get it every year? What committee does this fall under? Can we ask the town to let members with their cards use launch without having to get the pass from the Club
- iv) Sail Past and Blessing update.
- v) Open House: Trillium Grant Recognition: invitations, should be do the Paul and Gurr Award at that time?
- vi) Safe Sport -.Do we have a procedure?
- vii) Bob & Lee Gurr Founders Award*
- viii) Member Survey
- ix) Discuss a zero tolerance for abuse. Procedure for implementation.
- x) Resignation letter from John Blackwood*

b) Vice Commodore/Property

c) Treasurer

- i) Report
- ii) Gianna Helling
- ii) Balance Sheet
- iii) Profit & Loss
- iv) Outstanding Accounts/Club Rentals

d) Secretary

- ii) New Social Member Application - Leane Malone (Moncur)
- iii) Addition of the Safe Sport Policy to the Bylaws, Policies and Procedures*
- iv) Club rental - Friday, June 1, 10 am - 3 pm - Beth Graham
- v) Process for posting and approving any applications that come in as a result of the Cedar Island Sailing Adventure.

- e) Adult Sail Director
- f) Dock/Race Director
- g) Dredging Director
- h) Property Director
- i) Youth Sailing Director

6. Miscellaneous

- i) Committee Members for Docks, Dredging, Property, Race

7. New Business

NEXT MEETING -

*(*denotes attachments)*

ADJOURNMENT

Responsible	Meeting Date	ACTION/TASK LIST	Due Date
Dock Committee	AGM 2021	A couple of outlets do not work at the docks.	ASAP

Executive		Review two year probationary memberships for: Don & Brenda Bauder (Aug 13/22) - F Gary & Alana Beemer (Oct 20/22) S until Oct 31/23 Nancy Cristofoli (Oct 20/22) S until Oct 31/23 Pete & Erin Earls (Aug 8/22) - S Marcy Fogal (Mar 7/22) - S Bachir & Rola Ghssoub (June 23/22) - F Robert Goodman (Sept 20/22) - F Julie Hoy (Oct 20/22) - S Todd & Sarah Johnson (June 27/22) - F Jeongsoo & Sookhee Kim (July 11/22) - F Andrew & Gianna Lawrance (Mar 7/22) - F Derek & Christina Lawrence (June 23/22) - S until Oct 31/23 Jonathan Lissoos (June 23/33) - S Sue Markham (Oct 20/22) - S Chris McCurdy (Oct 22/22) - F Dean McDougall & Sasha Finley (July 11/22) - F Sal Peralta (Oct 20/22) - F Leslie Omstead (Oct 20/22) - S Tenille Reimer (Sept 12/22) - F Louis & Marthie Resendes (Oct 20/22) - F Mike & Michelle Sealy (Nov 14/22) - F Ian Stephens & Gina Lord (Aug 8/22) - S Ludo Valette & Isabelle Stein (Aug 8/22) - F	Beginning of the year
Docks		Revamp mast racks to accommodate larger boats for Paddle Pass Program	ASAP
Docks		Purchase of kayak launch system and rack by April 30	ASAP
Lloyd/Warren		Members that have not been introduced to the Executive and/or have been oriented - See list on the drive under New Members	ASAP
Officers/Beth	Dec 21/22	List of members on committees	April meeting
Walter		Up date memorial plaques - Liz Norris (Jan 22),	Ongoing
Sandy	Jan 16, 2022	Survey to Member - Skills Inventory	ASAP
Executive		Mayor's Golf Tournament - t-shirt, hat, etc. for door prize	September
Mike	Feb 6/23	Quote for fence in Shark Alley	ASAP
Executive	Feb 6/23	Executive Members who have completed Safe Sport - Paul Cairoli, Walter Cooper, Frank Foote, Beth Graham, Mike Lippmann	ASAP
Commodore	March 13/23	Social Membership Brainstorming	
Lloyd Ayotte	March 13/23	Book for recording food served at Club events	ASAP
Executive	From AM	Hiring a bookkeeper	
Secretary		Invite new members who have not met executive	June Meeting

RESPONSIBLE	STANDARD OPERATING PROCEDURES	WHEN	COMPLETED
Executive/ Warren	Orientation of new members	Monthly, if we have new members	
Secretary	Send letter to residence on Lorna Street	May	
Commodore/ Treasurer	Register Officers of the Club with Not-for-Profit Organization	Following ratification of the Executive at the AGM	
Vice-Commodore	Send out the reciprocal letter to ILYA	April/May	
Commodore/ Secretary	Updated Membership Information with Ontario Sailing	Annually	
Property/Health & Safety	Inspect fire extinguisher	Annually	
Docks	Annual Service and Inspection of the Gin Pole	Before launch	
Race	Annual notification to Coast Guard regarding race markers	May	
Treasurer	Update the Maintenance of the Club Channel, section 3.04(b) of our Operating Agreement with Catalina Cove every 10 years - Copy of agreement is on the Drive/ Legal/ Catalina	Completed in June 2022	√
Commodore/ Vice-Commodore/ Member at Large	Form a Nominating Committee - See Nominating Committee under the Bylaws	July/August	
Dredging	Update the 5 year plan for Little Toot with Melton's	Annually	
Health & Safety/ Docks	Inspect docks in the Spring	Spring	
Rachel & Paul	Strategic Plan - Every Five Years	Completed 2022	√
Executive	Mayor's Golf Tournament - donate club shirt	September	
Executive/Social	Hold Open House each year	June	