



CEDAR ISLAND YACHT CLUB

MONDAY, APRIL 3, 2023

7:00 P.M.

AGENDA

*EXECUTIVE MEMBERS MUST DECLARE A CONFLICT OF INTEREST
BASED ON THE AGENDA OR ANYTHING OCCURRING DURING THE MEETING*

1. Approval of Agenda

2. Approval of the Minutes of the Executive Meeting for February 6, 2023

3. Reports

a) Commodore*

- i) Request for donations, gift certificates for the Commodore's Ball
- ii) New Docks waiting on a document from Dave Prince to proceed with their first meeting
- iii) Blessing of the Fleet Sail Past Protocol, Blessing by Dave is confirmed, we need an officiator
- iv) Need volunteers to provide Launch breakfast, call out for a Soup contest
- v) To-do list for Open House: Need volunteers for Youth Sail Booth with 'Raise a Sail' and other kids stuff, New Full and Social Membership Booth, Adult Learn to Sail, Merchandise Booth/Food Ticket sales, Shelley Lamoureux is in charge of Vendors, hot dogs or hamburger, prepping and cleaning property for Open House, Invite Politicians and Media for Trillium Grant recognition at noon. Live music by Ian Smith is confirmed.
- vi) Implementation of Strat Plan postponed for the moment (too many things on the go at the moment)

b) Vice Commodore

b) Treasurer

- i) Report
- ii) Balance Sheet
- iii) Profit & Loss
- iv) Outstanding Accounts
- v) Club Insurance*

c) Secretary

- i) Job Description*

d) Adult Sail Director

e) Dock Director

f) Dredging Director

g) Property Director

h) Race Director

i) Youth Sailing Director

7. Miscellaneous

- i) Bob & Lee Gurr Founders Award
- ii) Meeting with the Town*

8. New Business

NEXT MEETING -

(*denotes attachments)

ADJOURNMENT

Responsible	Meeting Date	ACTION/TASK LIST	Due Date
Dock Committee	AGM 2021	A couple of outlets do not work at the docks.	ASAP
Executive		Review two year probationary memberships for: Don & Brenda Bauder (Aug 13/22) - F Gary & Alana Beemer (Oct 20/22) S until Oct 31/23 Nancy Cristofoli (Oct 20/22) S until Oct 31/23 Pete & Erin Earls (Aug 8/22) - S Marcy Fogal (Mar 7/22) - S Bachir & Rola Ghssoub (June 23/22) - F Robert Goodman (Sept 20/22) - F Julie Hoy (Oct 20/22) - S Todd & Sarah Johnson (June 27/22) - F Jeongsoo & Sookhee Kim (July 11/22) - F Andrew & Gianna Lawrance (Mar 7/22) - F Derek & Christina Lawrence (June 23/22) - S until Oct 31/23 Jonathan Lissoos (June 23/33) - S Sue Markham (Oct 20/22) - S Chris McCurdy (Oct 22/22) - F Dean McDougall & Sasha Finley (July 11/22) - F Sal Peralta (Oct 20/22) - F Leslie Omstead (Oct 20/22) - S Tenille Reimer (Sept 12/22) - F Louis & Marthie Resendes (Oct 20/22) - F Mike & Michelle Sealy (Nov 14/22) - F Ian Stephens & Gina Lord (Aug 8/22) - S Ludo Valette & Isabelle Stein (Aug 8/22) - F	Beginning of the year
Docks		Revamp mast racks to accommodate larger boats for Paddle Pass Program	ASAP
Docks		Purchase of kayak launch system and rack by April 30	ASAP
Lloyd/Warren		Members that have not been introduced to the Executive & Orientation - Marcy Fogal, Derek & Christina Lawrence, Laura Lucier & Bill Orawski, Teena-lee Sherrer & Warren Coombs, Tennile Reimer, Sal Peralta, Bob Goodman	
Officers/Beth	Dec 21/22	List of members on committees	April meeting
Walter		Up date memorial plaques - Liz Norris (Jan 22),	Ongoing
Sandy	Jan 16, 2022	Survey to Member - Skills Inventory	ASAP
Executive		Mayor's Golf Tournament - t-shirt, hat, etc. for door prize	September
Mike	Feb 6/23	Quote for fence in Shark Alley	ASAP

Executive	Feb 6/23	Executive Members who have completed Safe Sport - Paul Cairoli, Walter Cooper, Frank Foote, Beth Graham, Mike Lippmann	ASAP
Commodore	March 13/23	Social Membership Brianstorming	
Lloyd Ayotte	March 13/23	Book for recording food served at Club events	

RESPONSIBLE	STANDARD OPERATING PROCEDURES	WHEN	COMPLETED
Executive/ Warren	Orientation of new members	Monthly, if we have new members	
Secretary	Send letter to residence on Lorna Street	May	
Commodore/ Treasurer	Register Officers of the Club with Not-for-Profit Organization	Following ratification of the Executive at the AGM	
Vice-Commodore	Send out the reciprocal letter to ILYA	April/May	
Commodore/ Secretary	Updated Membership Information with Ontario Sailing	Annually	
Property/Health & Safety	Inspect fire extinguisher	Annually	
Docks	Annual Service and Inspection of the Gin Pole	Before launch	
Race	Annual notification to Coast Guard regarding race markers	May	
Treasurer	Update the Maintenance of the Club Channel, section 3.04(b) of our Operating Agreement with Catalina Cove every 10 years - Copy of agreement is on the Drive/ Legal/ Catalina	Completed in June 2022	√
Commodore/ Vice-Commodore/ Member at Large	Form a Nominating Committee - See Nominating Committee under the Bylaws	July/August	
Dredging	Update the 5 year plan for Little Toot with Melton's	Annually	
Health & Safety/ Docks	Inspect docks in the Spring	Spring	
Rachel & Paul	Strategic Plan - Every Five Years	Completed 2022	√
Executive	Mayor's Golf Tournament - donate club shirt	September	
Executive/Social	Hold Open House each year	June	