



# CEDAR ISLAND YACHT CLUB

MONDAY, NOVEMBER 14, 2022

7:00 P.M.

## AGENDA

*EXECUTIVE MEMBERS MUST DECLARE A CONFLICT OF INTEREST  
BASED ON THE AGENDA OR ANYTHING OCCURRING DURING THE MEETING*

1. **Special Guest**

Presentation - By Anthony Leardi's Staff Member

2. **Introduction of New Members**

3. **Approval of Agenda for November 14, 2022**

4. **Approval of the Minutes of the Executive Meeting for October 20, 2022.**

5. **Reports**

a) **Commodore** - Sandy Wright

i) Review Bylaws, Policies and Procedures

ii) Work Hours

iii) [monday.com](http://monday.com) to track all of our projects, tasks so things don't get lost

b) **Treasurer** - Kristyn Pearce

i) Report

ii) Balance Sheet

iii) Profit and Loss

c) **Secretary** - Beth Graham

i) Clean up from October 20 Executive Meeting

Tom & Ilene Steinke - Social

Seann Foote - Resigned

Doug Snow - Letter of Resignation

ii) Membership Changes

Jeff Drouillard - Resigned (as of October 31st)

Dave Prince - Full to Social (as of October 31st)

iii) Acceptance

Michael & Michelle Sealy - Full Member

d) **Adult Sail Director** - Frank Foote

e) **Dock Director** - Mike Lippmann

i) Power Washer return problem

ii) Launch - Saturday, April 29, 2023 and Haul Out - Saturday, October 21, 2023

f) **Dredging Director** - Walter Cooper

g) **Property Director** - Lloyd Ayotte

h) **Race Director** - John Blackwood

NoR & Sis for 2023\*

- i) **Youth Sailing** - Paul Cairol  
Report\*  
Strategic Plan\*

6. **Miscellaneous**

- a) Associate Membership/ One Time Initiation Fee\*
- b) Bob & Lee Gurr CIYC Founders Award - put on Agenda for GM Meeting

7. **Action/Task List Review**

8. **New Business**

- a) Set date and prepare for General Membership Meeting
- b) Set dates for Open House, (June 11th), etc.
- c) Big sign at road and at club
- d) Operations Manuals, checklist, email transfers

NEXT MEETING -

(\*denotes attachments)

ADJOURNMENT

Responsible	Meeting Date	ACTION/TASK LIST	Due Date
Executive	Nov. 2/20	Work on ways to increase membership	Ongoing
Executive	Jan 11/21	Ways of creating more dockage	Ongoing
Dock Committee	AGM 2021	A couple of outlets do not work at the docks.	ASAP
Walter & Committee	Feb. 7/22	New legislation for non-profit organizations	Ongoing
Dock Committee	AGM 2021	Replace wooden slates on dock with metal plate	ASAP
Docks	Oct 5/21	Pull post at Dock #27 and the one between Mike & Frank's Dock	As soon as Gord gets ahold of Butch Coby
Kristyn/Paul	Dec 6/21	Set up separate bank account for Youth Sailing	On hold
Rachel, Paul, Frank	Jan 2022	Limited Liability for Adult & Youth Sailing	
Paul & Frank	Jan 2022	Look at applying for grants from the Town for Adult Sailing	For next fall
Walter	Feb 2022	Copy & laminate any surveys he has and give to Beth	ASAP
Walt		Looking for surveys	
Paul/Frank	May 30/22	Ontario Sailing - deal from Suzuki Canada to allow yacht clubs to purchase outboards at a reasonable price.	When it happens
Executive		Review structure and make up of the executive	

Beth		“Commodore’s Duties - An exit and entry interview with members.” New description of Social Membership - See Minutes of August 8/22	Next AGM or include in ONCA
Executive		Review two year probationary memberships for members that joined starting in 2022.	Ongoing
Executive		Approve Chepeka’s Membership to Social effective October 31/22.	October Meeting
Gord		Revamp mast racks to accommodate larger boats for Paddle Pass Program	ASAP
Paul		Charitable Donations - Sail Canada	ASAP
Docks		Purchase of kayak launch system and rack	ASAP
Beth		Members that have not been introduced to the Executive - Marcy Fogal, Derek & Christina Lawrence, Laura Lucier & Bill Orawski, Peter & Erin Earls, Teena-lee Sherrer & Warren Coombs, Tennile Reimer	
Sandy		Invite Anthony Leardi to our November 2022 meeting	
Sandy		Bob & Lee Gurr CIYC Founders Award	Nominees in February

RESPONSIBLE	STANDARD OPERATING PROCEDURES	WHEN	COMPLETED
Secretary	Send letter to residence on Lorna Street	Annually	√
Commodore/ Secretary	Register Officers of the Club with Not-for-Profit Organization	Annually	√
Vice-Commodore	Send out the reciprocal letter to ILYA	Annually	√
Commodore/ Secretary	Updated Membership Information with Ontario Sailing	Annually	√
Property/Health & Safety	Inspect fire extinguisher	Annually	√
Docks	Annual Service and Inspection of the Gin Pole	Annually	√
Race	Annual notification to Coast Guard regarding race markers		√
Treasurer	Update the Maintenance of the Club Channel, section 3.04(b) of our Operating Agreement with Catalina Cove every 10 years	June 2032	√
Commodore/ Vice-Commodore/ Member at Large	Form a Nominating Committee in August and inform Members by September 1st - See Nominating Committee under the Bylaws - Copy of agreement is on the Drive/ Legal/Catalina	August	√
Dredging	Update the 5 year plan for Little Toot with Melton’s	Annually	√

Health & Safety/ Docks	Inspect docks in the Spring	Annually	√
Rachel & Paul	Strategic Plan - Every Five Years	2027	√
Executive	Mayor's Golf Tournament	September	
Executive/Social	Hold Open House each year		√
Executive	Review two year probationary memberships for members who joined starting in 2022.	Ongoing	